



**THE GOVERNMENT PRIMARY  
CORRESPONDENCE SCHOOL  
HARARE : ZIMBABWE**

*Zimbabwe Correspondence School  
Private bag 7745  
Causeway  
Harare*

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[www.zimcorrespondenceschool.ac.zw](http://www.zimcorrespondenceschool.ac.zw)

**HISTORICAL BACKGROUND AND  
RATIONALE**

The Zimbabwe Government Primary Correspondence School was founded in 1930. The school was originally designed to meet the needs of "European" children living in outlying areas, such as farms, mines, national parks, army posts, construction sites and wherever it was not possible to establish formal school for one reason or another.

Since the attainment of the country's independence in 1980, the Correspondence School has catered for the educational needs of children of all races to reflect the new political order and national policy on educational provision. Eligibility did not, however, change.

The main objective of the institution is to provide satisfactory education to children located in areas too far away from any government school's catchment area. As it is the only Government Primary Correspondence School in Southern and Central Africa, it provides its services to Extra Territorial pupils.

**WHO CAN ENROL? (CLIENTELE)**

Primary for any children and adults of (primary level) school going age living at least 5 km from the nearest registered primary school.

Children with health problems e.g requiring long periods of hospitalization, suffering from chronic illness or disabled in one way or another.

Learners who cannot attend formal school for one reason or another (out of school learners).

**METHODOLOGY**

The Correspondence School, provides tuition largely through the printed word, telephone and computer interactives supplemented by radio programmes. There was a daily 15 minute broadcast on Radio 4 entitled "Zimbabwe School On The Air"

The school supplies all teaching / learning resource materials, stationery and detailed instructions to the supervisor who in most cases is the pupil's parent. In some cases a supervisor takes a group of children. The teacher at the Correspondence School provides feedback and evaluation on pupil performance and also guide supervisors on how to interact with the learning materials.

**CURRICULA**

The Correspondence School follows curricula laid down for all primary schools. Teaching / learning materials are written by qualified and experienced teachers at the school. The school provides tuition for the whole primary course (Grade 1 to 7). All our Grade 7 candidates have been writing national examinations at any school in Zimbabwe since 2001. The school is now an exam centre since 2011. The pass rate has been very impressive over the years.

**BROADCASTS.**

Broadcasts reinforce work done in Sets and to introduce other subjects normally included in the school time-table. There was a daily 15 minute broadcast which needs revival. These lessons are pre-recorded and are also available on cassettes and DVDs for any children in Zimbabwe. This service is provided by Education Technology Centre formerly AVS. This can also be accessed on our website.  
([www.zimcorrespondenceschool.ac.zw](http://www.zimcorrespondenceschool.ac.zw))

## POSTAGE

Work to and from pupils used to be posted in plastic bags provided by the school. Postage is however, not free, both the school and the parents pay for the services through appropriate couriers.

## LIBRARY

A well stocked library provides books to supplement the class readers. The library has all sorts of books and children are encouraged to read as many books as they can. Parents are asked to supply a cloth about 1 metre square addressed at one end to the school librarian, and at the other end, to the child.

## STAFF COMPLIMENT

### ESTABLISHMENT

1	Principal
1	Vice Principal
1	Teacher In -Charge
9	Senior Graduate Teachers
1	Stenographer
1	Bursar
1	Assistant Accountant
1	Librarian
2	Office Assistant
1	Materials Production
1	Human Resources

## QUALIFICATIONS OF PROFESSIONAL STAFF

QUALIFICATION	No
CERTIFICATES/DIPLOMAS	12
FIRST DEGREES	12
POST GRADUATES	2
DOCTORATE	1

## SPORTS DAY

The school values sports and all extra curricula activities which develop learners.

We have regional sports competitions in July every year in Harare and in Manicaland.

Children in the regions gather at one nearest venue and have a full day family fun.

It is a special day as children meet with their teachers and supervisors, some for the first time.

## JANUARY SEMINARS

Training of new supervisors/home tutors in:

Knowledge of Open and Distance Learning  
Multi-grade Teaching

Group and Records Management

New Ministerial Policies

Effective Communication skills

Leadership and Organisational Skills

Measurement and Evaluation

## MAY/JUNE SEMINARS

Follow up through supervision of old and new supervisors and pupils in regions.

Pre-testing new study materials

Pilot examination testing in regions

Organisation of Annual July sports

Feedback and evaluation of the Correspondence school distance education programme.

## OPEN DAY

The open day is a busy day for the teachers, pupils and parents.

Children are taught to learn with somebody at the side and also hear somebody else's voice besides the supervisor.

Multi-Grade composite teaching is put in place as teachers demonstrate.

Parents hold their AGM on this day. It is also a prize giving day.

On open days children dramatize different themes.

## COMMUNICATION

There is one Direct line to the Principal's office—263-4-333815

All teachers' offices used to have extensions for internal communication.

All 20 officers have cellphones with lines from 0772 854 115 to 0772 854 131.

Principal's email: eckujeke @gmail.com

Or eckujeke@tsamail.co.za

elishakujeke@yahoo.com

## DISTRIBUTION OF CORRESPONDENCE SCHOOL GROUPS

HARARE, BULAWAYO, MASHONALAND  
EAST, WEST, CENTRAL, MIDLANDS,  
MASVINGO, MANICALAND,

MATEBELELAND NORTH & SOUTH,

BOTSWANA, MALAWI, ZAMBIA, SOUTH  
AFRICA, MOZAMBIQUE,

TANZANIA, RUSSIA, NIGERIA